

UNDERGRADUATE COURSE DROP FORM



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DIRECTIONS: Take this form to the instructor of the course. This will inform the instructor that you are dropping from the course and will prevent your receiving incorrect grades. Go to your Dean's Office for the required signature; then return the form to the Registrar's Office, 120 Hayden Hall.

STUDENT INFORMATION

NUID _____ Year, Division, Major: _____

Name (Last, First, M.I.): _____ Signature: _____

COURSE INFORMATION

Course Number	Key Number	Time/Sequence	Course Name	Instructor's Name

SIGNATURES

Signature of Instructor: _____ Date: _____

Signature of Dean's Personnel: _____ Date: _____

Signature of Registrar's Personnel: _____ Date: _____

NOTE: This form must be received and signed by the Registrar's Office before 4:30 pm on the last day to drop a class. We are unable to process forms submitted after the drop deadline.