

PROGRAM OF STUDY PETITION



120 Hayden Hall
360 Huntington Avenue, Boston, MA 02115
Tel: 617.373.2300 Fax: 617.373.5351
TTY: 617.373.5360 www.neu.edu/registrar

Instructions: Complete Parts 1 and 2. Obtain the necessary signatures in Part 3. Return the completed form to the Advising Office. Advising Office should forward approved requests to Registrar's Office, 120 HA, for processing.

PART 1—STUDENT INFORMATION

Name (Last) _____ (First) _____ NUID _____
Year of Graduation _____ Division _____ Current Major _____ Current College _____
Local Address _____
City _____ State _____ Zip _____ Phone (_____) _____ - _____
Student's signature _____ E-Mail _____

PART 2—PURPOSE OF PETITION

- Change degree to _____ as of term _____, year 20_____
 - Change major to _____ as of term _____, year 20_____
 - Transfer to another college at NU, majoring in _____ as of term _____, year 20_____
 - Pursue a second major in _____ (Must be in the same college as the first major.)
 - Pursue a minor in _____
 - Pursue a concentration in _____ (Only if one is offered in conjunction with your major.)
- New graduation year (if applicable) _____ New division (if applicable) _____

PART 3—SIGNATURES

New primary advisor:

Signature _____ Print name _____ NUID (needed for FACT) _____

New secondary (faculty) advisor:

Signature _____ Print name _____ NUID (needed for FACT) _____

ADVISING OFFICE USE ONLY

Advising office representative must fill in information below for request to be processed.

Effective term: Fall Spring Summer 1 Summer 2 Year 20_____ Your division that term _____

Degree Code (see www.registrar.neu.edu/majorcodes.pdf)

Major Code (see www.registrar.neu.edu/majorcodes.pdf)

Concentration Code (see www.registrar.neu.edu/majorcodes.pdf)

Second Major Code (see www.registrar.neu.edu/majorcodes.pdf)

Minor Code (see www.registrar.neu.edu/minorcodes.pdf)

REGISTRAR'S OFFICE

Received by _____ Date _____

Processed by _____ Date _____